



Credential Maintenance Program Tracking Form for LEED Project Participation

Credential Holder Information:

Name

GBCI Number

Name of LEED Registered Project

Registration Date (MM/DD/YY)

List of Credits or Prerequisites worked on (if needed record more than one per line)

- 1.
- 2.
- 3.
- 4.

Were you a project team member? If so, which credits were you assigned to?

If not please attach a letter from a manager or employer attesting that you worked on aforementioned credits.

Were you the Project Administrator? Yes No

A Project Administrator is the person responsible for LEED projects in LEED Online. This person can be a portfolio owner, tenant, manager, or consultant. A project team member is someone who is assigned credits in LEED Online. However, those not in LEED online who may work on documentation can demonstrate they worked on said credits through their employer's attestation.